

PMP® / CAPM® Combi (English version)

PMP® / CAPM® Combi = Basic program preparation & Exam preparation

Project management standards provide a common language for all project participants. They encourage formal recognition of responsibilities within a project and focus on what a project is supposed to deliver, why, when and from whom. The Project Management Body of Knowledge (PMBOK® Guide) by the Project Management Institute (PMI®) is the international standard on project management.

It is more and more used in companies because project managers are using the same way of executing projects, same vocabulary etc...

Project Management Professional (PMP®) is the highest PMI professional credential and became the international recognized benchmark within project management. In consequence the PMP® Certification is only awarded to experienced project managers. It recognizes project management professionals who have attained the knowledge and experience to oversee all aspects of project management including initiation, scheduling, quality, procurement, and communications issues. It demonstrates that you have mastered essential project management skills and knowledge.

Attending this seminar will reinforce your knowledge, build your confidence level, develop your exam writing skills and make you walk into the exam fully prepared for success. We always provide the course on the most recent PMBOK book.

Détails

- **Code** : PMPCombi
- **Durée** : 5 jours (35 heures)

- Public**
- Chefs de projets

- Pré-requis**
- a bachelor degree and 4,500 hours of relevant project management experience in the past 6 years or a high school diploma or equivalent and 7,500 hours of relevant project management experience in the past 8 years

Objectifs

- Understanding the terms, methods, procedures and documents that are the subject matter of the examination
- Learn content and skills necessary to pass the exam

Programme

Lesson 1: Creating a High-Performing Team

- Build a Team
- Define Team Ground Rules
- Negotiate Project Agreements
- Empower Team Members and Stakeholders
- Train Team Members and Stakeholders
- Engage and Support Virtual Teams
- Build Shared Understanding about a Project

Lesson 2: Starting the Project

- Determine Appropriate Project Methodology / Methods and Practices
- Plan and Manage Scope
- Plan and Manage Budget and Resources
- Plan and Manage Schedule
- Plan and Manage Quality of Products and Deliverables
- Integrate Project Planning Activities
- Plan and Manage Procurement

- Establish Project Governance Structure
- Plan and Manage Project / Phase Closure

Lesson 3: Doing the Work

- Assess and Manage Risks
- Execute Project to Deliver Business Value
- Manage Communications
- Engage Stakeholders
- Create Project Artifacts
- Manage Project Changes
- Manage Project Issues
- Ensure Knowledge Transfer for Project Continuity

Lesson 4: Keeping the Team on Track

- Lead a Team
- Support Team Performance
- Address and Remove Impediments, Obstacles, and Blockers
- Manage Conflict
- Collaborate with Stakeholders

- Mentor Relevant Stakeholders
- Apply Emotional Intelligence to Promote Team Performance

Lesson 5: Keeping the Business in Mind

- Manage Compliance Requirements

- Evaluate and Deliver Project Benefits and Value
- Evaluate and Address Internal and External Business Environment Changes
- Support Organizational Change
- Employ Continuous Process Improvement

Modalités

- **Type d'action** :Acquisition des connaissances
- **Moyens de la formation** :Formation présentielle - 1 poste par stagiaire - 1 vidéo projecteur - Support de cours fourni à chaque stagiaire
- **Modalités pédagogiques** :Exposés - Cas pratiques - Synthèse
- **Validation** :Exercices de validation - Attestation de stages